

SGASF Scholarship Application, Scoring, and Awards Process

I. Application Eligibility Requirements

- A. Student must be a Spring Grove Area School District resident
- B. Student must be a graduating senior in a school under the scope of Spring Grove Area School Board authority

II. Application Process

- A. Notification is made to all eligible applicants when application is available
 - 1. SGASF website and social media
 - 2. Broadcasted during school announcements
 - 3. Signs posted
 - 4. Guidance office notified
 - 5. Applications are available online
 - 6. Tips for completing the application correctly are provided
- B. MUST be completed in full
- C. MUST be turned in by the announced deadline

III. Scoring Process

- A. All applications are scored anonymously
 - 1. Student's name and any identifying information (cover sheet of the application) is removed and replaced with an applicant number
- B. Applications are scored by a committee of volunteers
 - 1. One person is assigned to score a single category of each application
 - 2. Scores are tallied and double-checked before being recorded
- C. Scoring system is used to award points in each application category
 - 1. School Activities / Leadership Roles
 - 2. Community Service / Leadership Roles & Experience
 - 3. Work Experience
 - 4. Educational and Career Goals statement
 - 5. Challenging Family and/or Personal Circumstances statement
 - 6. Applicant Appraisal by High School guidance counselor, teacher, advisor, or coach
 - 7. GPA, Class Rank

IV. Selection of Scholarship Recipients

- A. Application scores are totaled and ranked highest to lowest
- B. Scholarships with specified criteria are matched to most qualified applicants
- C. Additional scholarship awards (SGASF and Glatfelter endowment funds) are awarded using SGASF criteria and applicant score.