

**Spring Grove Area
Scholarship Foundation** 
A Chapter of Dollars for Scholars®

AWARD GUIDELINES

1. Application for Spring Grove Area Scholarship Foundation Dollars for Scholars awards will be available in the high school guidance office as of February 1 each year and are due back to the guidance office prior to the following March 15. Students will use the application adapted from national samples and approved by the Spring Grove Area Scholarship Foundation Board of Directors at the January meeting (personal data/academic performance, extra-curricular activities, work experience, community service, extenuating circumstances/need, and teacher reference).
2. All award selections are based on a combination of SAT scores, personal data/academic performance, extra-curricular activities, work experience, community service, extenuating circumstances/need, and teacher reference.
3. The awards will be open to any graduating student of the Spring Grove High School or other educational program where the Spring Grove Board of School Directors has oversight and has sanctioned district student participation, regardless of the type of postsecondary education program they will attend. The following educational programs fit into this category:
 - a. Students attending Spring Grove High School.
 - b. Students attending York County School of Technology who are district residents.
 - c. Students attending York Adams Academy who are district residents.
 - d. Students who were assigned to LIU #12 classes by SGASD as the location for receipt of their educational program.
 - e. Students who were assigned to alternative education programs by the SGASD as the location for receipt of their educational program.
4. The Awards Committee will score all applications as directed by the Awards Chair, using the point system outlined by the national office. Three individuals from the board and one representative from the Spring Grove Area High School Guidance Office will serve on the committee. The Awards Chair will also invite two others from outside the board to serve on the Awards Committee.
5. All gifts to the Spring Grove Area Scholarship Foundation of \$500 or more may become a named scholarship. The award will carry the name of the donor, or of the individual/organization designated by the donor, unless the donor specifies it as an anonymous donation. Any gift of \$10,000 or more to the Spring Grove Area Scholarship Foundation is eligible for endowment by the foundation and as such can be presented as an annual scholarship.

AWARD GUIDELINES (cont.)

6. Spring Grove Area Scholarship Foundation Dollars for Scholars' minimum award will be \$500 and maximum award \$1,500. If a specific donor or endowed fund is able to provide more scholarship dollars, multiple recipients and/or renewable awards will be discussed as an option. The chapter will remain open to larger awards upon the request of the donor.
7. Awards will be mailed to recipients in July, following graduation. Students will receive a check made payable to the institution. Recipients must submit the name of the school they will be attending to the Spring Grove Area Scholarship Foundation by June 15th. A notice will be included with each recipient award letter indicating whom to thank.
8. Letters will be sent to any non-recipients thanking them for applying to Spring Grove Area Scholarship Foundation Dollars for Scholars. Records of all applicants and recipients will be kept in a permanent file and used to submit the Recipient List for national/state records.
9. The Spring Grove Area Scholarship Foundation will send thank-you letters to Dollars for Scholars' donors. The Spring Grove Area Scholarship Foundation will provide newspaper, newsletter, radio and/or publicity materials as deemed appropriate by the chapter.
10. Any student postponing college due to personal circumstances or military service may have up to 2 years to use their award, IF the student properly notifies the chapter President or Treasurer by the deadline for submitting forms. If notice is not given, the request will be handled at the discretion of the board. If funds are not used within 2 years, they will be given to another student.